



Community Futures Tawatinaw Region

REGULAR BOARD MEETING

Minutes

November 28, 2018

CALL TO ORDER:	Chair Nimmo called the meeting to order at 10:05 am.
DIRECTORS PRESENT:	Blair Kneller, Barbara Smith, Paul Ponich, David Pacholak, Bill Nimmo, Stan Brooks, Christine Bilsky, and
GUESTS:	
STAFF PRESENT:	Kelly Harris-Martin, Ron Rogers and Amanda Robinson
ABSENT:	Larry Hryciw, Sandra Melzer, Darrel Osmond and Jayme Baxter
ACCEPTANCE OF AGENDA:	Director Pacholak moved acceptance of the agenda as amended to include under Other Business: 2019-2020 Ops Plan..
	MOTION CARRIED
ACCEPTANCE OF MINUTES:	Director Smith moved that the minutes of the September 5, 2018 meeting be accepted as presented.
	MOTION CARRIED
DISCLOSURE OF MATERIAL INTERESTES:	None at this time.
<u>GENERAL MANAGERS REPORT:</u>	
IN HOUSE FINANCIAL STATEMENT	Director Kneller moved acceptance of the In House Financial Statement as presented.
	MOTION CARRIED

LOAN STATUS REPORT:

CFTR CAPACITY BUILDING:

PROVINCIAL CONFERENCE IN
DRUMHELLER:

CHANGE IN OFFICE HOURS:

PILOT PROGRAM:

CFTR COURSE OFFERINGS:

CFTR NAME CHANGE:

Director Kneller **moved** that we further investigate changing the name of the *Community Futures Tawatinaw Region* office to *Community Futures North Central Alberta*.

MOTION CARRIED

EXTERIOR SIGN:

SELECTION OF DIRECTORS:

Director Pacholok **moved** to accept the applications of Lawrence Giffin and Randy Wold to the Community Futures Tawatinaw Region Board of Directors.

MOTION CARRIED

IRC ALTERNATE:

Director Nimmo called for a temporary adjournment for Lunch at 11:51am
Director Nimmo called the meeting back to order at 12:28pm.

HOLIDAY HOURS

Director Smith **moved** that the office will be closed from December 20, 2018 – January 2, 2019 for holidays. Time shall not be counted against employees' holiday time.

MOTION CARRIED

Director Smith **moved** acceptance of the General Managers Report as presented.

MOTION CARRIED

COMMUNICATIONS & MARKETING REPORT:
Facebook/Instagram

Director Bilsky **moved** acceptance of the
Communications & Marketing Report as presented.

MOTION CARRIED

YOUTH IN BUSINESS REPORT:
-Bizkids, Adulting, Lemonade Day

Director Smith **moved** acceptance of the Youth in
Business Report as presented.

MOTION CARRIED

OTHER BUSINESS:

- OPERATIONS PLAN 2019 - 2020

Director Bilsky **moved** acceptance of the 2019-2020
Operations Plan as amended.

MOTION CARRIED

Director Bilsky moved acceptance of the Interest
Transfer Request, so Moved by Director Nimmo and
seconded By Director Brooks

MOTION CARRIED

Director Brooks **moved** to go out of Camera at 1:51pm.

IN CAMERA:

-CHRISTMAS BONUS

Director Pacholak **moved** to go In Camera at 1:32pm

MOTION CARRIED

-ACCUMILATED VACATION DAYS

BUSINESS ARISING:

Director Kneller **moved** to accept the Christmas
Bonusses. To be issued as three - \$500.00 Gift Cards
and one \$250.00 Gift Card.

MOTION CARRIED

Director Brooks **moved** that the General Managers
accumulated vacation time be paid out up to 45 days.

MOTION CARRIED

CHAIR'S REPORT:

NEXT MEETING:

Next Regular Board Meeting will be on February 6,
2019 @10:00am

ADJOURNMENT:

Chair Nimmo **moved** adjournment of the meeting at
1:55pm.

MOTION CARRIED

RECORDING SECRETARY

SIGNATURE OF CHAIR

DATE