



Community Futures Tawatinaw Region

REGULAR BOARD MEETING

Minutes

November 20, 2019

- CALL TO ORDER:** Vice Chair Brooks called the meeting to order at 10:00 am.
- DIRECTORS PRESENT:** Randy Wold, Barbara Smith, Paul Ponich, Bill Nimmo, Christine Bilsky, Larry Hryciw, Stan Brooks, David Pacholok, and Lawrence Giffin
- GUESTS:**
- STAFF PRESENT:** Kelly Harris-Martin, Amanda Robinson and Jayme Baxter
- ABSENT:** Sandra Melzer, Blair Kneller and Ron Rogers
- ACCEPTANCE OF AGENDA:** Director Ponich **moved** acceptance of the agenda as presented.
- MOTION CARRIED
- ACCEPTANCE OF MINUTES:** Director Smith **moved** that the minutes of the September 4, 2019 meeting be accepted as presented.
- MOTION CARRIED
- DISCLOSURE OF MATERIAL INTERESTES:** None at this time.
- GENERAL MANAGERS REPORT:**
- IN HOUSE FINANCIAL STATEMENT** Director Hryciw **moved** acceptance of the In House Financial Statement as presented.
- MOTION CARRIED
- LOAN / MPS STATUS REPORT:**
- CFTR CAPACITY BUILDING:**

PILOT PROJECT:

CFTR COURSE OFFERINGS:

CFTR NAME CHANGE:

CF FALL SYMPOSIUM:

CFEP Grant ROOF REPAIRS:

POWER UP NORTH CONFERENCE 2019:

Director Smith **moved** acceptance of the General Managers Report as presented.

MOTION CARRIED

COMMUNICATIONS & MARKETING REPORT:
Facebook/Instagram

Director Wold **moved** acceptance of the Communications & Marketing Report as presented.

MOTION CARRIED

YOUTH IN BUSINESS REPORT:
-Bizkids, Adulting, Lemonade Day

Director Pacholok **moved** acceptance of the Youth in Business Report as presented.

MOTION CARRIED

OTHER BUSINESS:

- OPERATING PLAN 2020 – 21

Director Smith **moved** to accepted the 2020-21 Operations Plan as amended.

Director Giffin **seconded** the motion.

MOTION CARRIED

Director Nimmo **moved** that a request for an Interest Transfer in the amount of \$98,483.00 be submitted.

MOTION CARRIED

- NEW LOAN APPROVAL POLICY

Director Wold **moved** to accept the new Loan Approval Policies & Guidelines 2019 as presented.

MOTION CARRIED

- INTEREST TRANSFER POLICY 2019

Director Pacholok **moved** to accept the Interest Transfer Policy 2019 as presented.

MOTION CARRIED

Director Bilsky **moved** for a short recess at 11:32am

MOTION CARRIED

Director Pacholok **moved** the meeting come back to order at 12:07pm.

MOTION CARRIED

- CONTRACTOR PAYMENT POLICY 2019

Director Giffin **moved** to accept Contractor Payment Policy 2019 as presented.

MOTION CARRIED

IN CAMERA:

- New Board Member Applications
- Christmas Office Hours

Director Bilsky **moved** to go In Camera at 12:10am.

MOTION CARRIED

- Christmas Gifts for Staff
- Request to attend Board Meeting
- Rural Opportunities Fund Application
- CARES Grant Application

Director Pacholok **moved** to go out of In Camera at 12:42pm.

MOTION CARRIED

Director Hryciw **moved** to accept Westlock County Councilor Isaac Skuban to the Community Futures Tawatinaw Region Board of Directors

MOTION CARRIED

Director Pacholok **moved** that the office be closed for Christmas Break from December 20, 2019 to January 2, 2020 and that the days closed do not count against the staffs holiday days.

MOTION CARRIED

Director Bilsky **moved** that Christmas Gifts be presented to staff as discussed.

MOTION CARRIED

Director Smith **moved** that a response be sent to Stephane Labonne of the Town of Morinville in response to his request.

MOTION CARRIED

BUSINESS ARISING:

CHAIR'S REPORT:

NEXT MEETING:

Next Regular Board Meeting will be on February 5, 2020 @10:00am

ADJOURNMENT:

Vice Chair Brooks **moved** adjournment of the meeting at 12:45pm.

MOTION CARRIED

RECORDING SECRETARY

SIGNATURE OF CHAIR

DATE