



Community Futures Tawatinaw Region

REGULAR BOARD MEETING

Minutes

November 30, 2022

Location: Westlock Home Hardware Board Room

CALL TO ORDER:	Chair Kneller called the meeting to order at 9:55am.
DIRECTORS PRESENT:	Barbara Smith Stan Brooks Blair Kneller Randy Wold David Pacholak Kelly Chamzuk Sandra Melzer
GUESTS:	
STAFF PRESENT:	Kelly Harris-Martin, Amanda Robinson, Brandi Hardy
ABSENT:	Lawrence Giffin, Peggy Laing, Amber Harris & Frances Cloutier
ACCEPTANCE OF AGENDA:	Director Smith moved acceptance of the agenda as amended to include the addition of an Other Business item 2023 meeting dates. MOTION CARRIED
ACCEPTANCE OF MINUTES:	Motion Tabled to Next Meeting. Minutes unavailable due to printer issues.
ACCEPTANCE OF NEW BOARD MEMBERS:	Director Melzer moved to accept David Pacholak and Kelly Chamzuk as new members of the Community Futures Tawatinaw Region Board.
DISCLOSURE OF MATERIAL INTERESTES:	None at this time.

IN-HOUSE FINANCIAL STATEMENTS:

No Financials available at this time.

GENERAL MANAGERS REPORT:

- Loan/MPS Status Report
- Regular – EDP – Youth - RRRF
- CFTR Course Offerings
- Digital Support Squad
- CGI – Capital Grant Initiative Loan Program
- Board Training

Director Melzer **moved** to accept the General Managers Report as presented.

MOTION CARRIED

COMMUNICATIONS & MARKETING REPORT:

Facebook/Instagram/Lemonade Day

Director Melzer **moved** to accept the Communications and Marketing Report as presented.

MOTION CARRIED

DIGITAL SUPPORT SQUAD REPORT:

Director Wold **moved** acceptance of the DSS Report as presented.

MOTION CARRIED

OTHER BUSINESS:

- Managers Meeting in Edmonton
- Holiday Hours
- 2023 Meeting Dates

Director Brooks **moved** the Community Futures Office be closed from December 22, 2022, to January 3, 2023, and that these hours are not deducted from staff holidays.

MOTION CARRIED

Chair Kneller **called** a recess at 11:20am for Lunch

Chair Kneller **called** the meeting back to order at 12:05pm

IN CAMERA:

Director Chamzuk **moved** to go “in camera” at 12:06am

Director Wold **moved** to go out of “in camera” at 12:52pm.

BUSINESS ARISING:

Director Pacholak moved that the staff be given Christmas onuses as discussed in-camera.

MOTION CARRIED

Chair Kneller moved to defer accrued vacation payout discussion to January meeting. Furthermore requesting a break down of vacation accrual from General Manager for t. January meeting.

MOTION CARRIED

CHAIR’S REPORT:

NEXT MEETING:

Next Regular Board Meeting will be on January 18, 2023 @10:00am via zoom.

ADJOURNMENT:

Director Brooks **moved** adjournment of the meeting at 1:05pm.

MOTION CARRIED

RECORDING SECRETARY

SIGNATURE OF CHAIR

DATE