



# Community Futures Tawatinaw Region

## REGULAR BOARD MEETING

### Minutes

November 18, 2020

**NOTE: Meeting was conducted via conference call as a result of the Covid-19 Pandemic and gathering restrictions.**

- CALL TO ORDER:** Chair Kneller called the meeting to order at 10:21am.
- DIRECTORS PRESENT:** Barbara Smith      Bill Nimmo  
Christine Bilsky      Stan Brooks  
Blair Kneller      Lawrence Griffin  
Sandra Melzer      Randy Wold  
Issac Skuban
- GUESTS:**
- STAFF PRESENT:** Kelly Harris-Martin, Amanda Robinson and Ron Rogers
- ABSENT:** Larry Hryciw, Paul Ponich and David Pacholak
- ACCEPTANCE OF AGENDA:** Director Nimmo **moved** acceptance of the agenda as presented.
- MOTION CARRIED
- ACCEPTANCE OF MINUTES:** Director Bilsky **moved** that the minutes of the September 2, 2020 meeting be accepted as presented.
- DISCLOSURE OF MATERIAL INTERESTES:** None at this time.
- GENERAL MANAGERS REPORT:**
- IN HOUSE FINANCIAL STATEMENT
  - Loan/MPS Status Report
  - RRRF Loans
  - PORPL Loans
  - Loan Portal
  - Office Hours
- Director Wold **moved** acceptance of the Financial Statements as presented.
- MOTION CARRIED

- CFTR Capacity  
Building/Networking/Marketing
- CFTR Course Offerings
- Power Up North Conference 2020 and 2021
- Landing Valley Destination Region
- Customer Service & Ambassador Training
- LoveLocal Morinville
- Human Resources/Safety Policies

Chair Kneller **moved** to accept the General Managers Report as presented.

MOTION CARRIED

**COMMUNICATIONS & MARKETING REPORT:**

Facebook/Instagram

Director Giffin **moved** to accept the Communications and Marketing Report as presented.

MOTION CARRIED

**YOUTH IN BUSINESS REPORT:**

-Bizkids, Adulting, Lemonade Day

Director Bilsky **moved** to accept the Communications and Marketing Report as presented.

MOTION CARRIED

**OTHER BUSINESS:**

Update Covid resiliency Plan

Change to Board Meeting Dates:

- January 20, 2021
- March 17, 2021
- May 19, 2021
- June 16, 2021
- September 15, 2021
- November 17, 2021

Director Giffin **moved** that under the Covid resiliency Plan the General manager is authorized to approve initial RRRF applications up to \$40,000 and also an addition \$20,000 through round 2 applications of the RRRF.

MOTION CARRIED

Director Smith **moved** acceptance of the changes to the Board Meeting Dates from the 1st Wednesday to the 3<sup>rd</sup> Wednesday of the following months: January, March, May, June, September and November..

PRESENTED AMMENDED

MOTION CARRIED

**IN CAMERA:**  
Audited Financial Statement Discussion  
Performance Bonuses

Director Nimmo **moved** to go In Camera at 11:30am

MOTION CARRIED

Director Wold **moved** to go out of In Camera at  
12:28pm.

MOTION CARRIED

**BUSINESS ARISING:**

Director Brooks **moved** to provide staff bonuses as  
discussed of \$5000.00 each.

MOTION CARRIED with a vote of 5 in favour and 3  
opposed.

**CHAIR'S REPORT:**

**NEXT MEETING:**

Next Regular Board Meeting will be on January 20,  
2021 @10:00am.

**ADJOURNMENT:**

Chair Kneller **moved** adjournment of the meeting at  
12:37pm.

MOTION CARRIED

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**RECORDING SECRETARY**

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**SIGNATURE OF CHAIR**

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**DATE**

