

Community Futures Tawatinaw Region  
**REGULAR BOARD MEETING**



**Minutes**

**November 23, 2016**

<b>CALL TO ORDER:</b>	Chair Laing called the meeting to order at 10:06am.
<b>DIRECTORS PRESENT:</b>	Peggy Laing, Dennis Primeau, Paul Ponich, Stephen Dafoe, Bill Nimmo and Todd Fielding (Peggy Laing left at 12:25pm)
<b>GUESTS:</b>	
<b>STAFF PRESENT:</b>	Kelly Harris-Martin, Amanda Robinson and Ron Rogers
<b>ABSENT:</b>	Don Radmanovich, Stan Brooks and Kevin Grumetza
<b>ACCEPTANCE OF AGENDA:</b>	Director Ponich <b>moved</b> acceptance of the agenda as amended to include the addition of an Extraordinary Loan.  MOTION CARRIED
<b>ACCEPTANCE OF MINUTES:</b>	Director Nimmo <b>moved</b> that the minutes of the October 5, 2016 meeting be accepted as presented.  MOTION CARRIED
<b>DISCLOSURE OF MATERIAL INTERESTES:</b>	Director Dafoe disclosed a conflict of interest regarding the Extraordinary Loan.
<b>ACCEPTANCE OF NEW BOARD MEMBER</b>	Director Nimmo <b>moved</b> that <b>Stephen Dafoe</b> representing Morinville, <b>Kevin Grumetza</b> representing Thorhild and <b>Dennis Primeau</b> representing Westlock County be accepted as a Community Futures Tawatinaw Region Board Members.  MOTION CARRIED
<b>GENERAL MANAGERS REPORT:</b>	

-IN HOUSE FINANCIAL STATEMENT

Director Fielding **moved** acceptance of the In House Financial Statement as presented.

MOTION CARRIED

LOAN STATUS REPORT:

CFTR CAPACITY BUILDING:

CONFERENCE PARTNERSHIP OPPORTUNITY:

CFTR PHONE SYSTEM:

Director Dafoe **moved** acceptance of the General Managers Report as presented.

CFTR TENTATIVE BID:

MOTION CARRIED

**OTHER BUSINESS:**

-CFTR RENTAL SPACE:

-CHRISTMAS HOURS

Director Fielding **moved** that the office should be closed from 12:00 pm December 21, 2016 to January 3, 2017 for Christmas holidays, and that this time does not count against Staff holiday time.

MOTION CARRIED

-ELECTION FOR ALTERNATE FOR IRC

Director Ponich **moved that** Director Primeau be accepted to the Investment Review Committee.

MOTION CARRIED

-SIGNING AUTHORITY

Director Dafoe **moved that** Don Savage be removed from Signing Authority at the Royal Bank and be replaced by Director Primeau.

MOTION CARRIED

-CFTR OPERATIONAL PLAN 2017 -18

Director Nimmo **moved** acceptance of the 2017 – 2018 Operation Plan as amended.

Director Ponich **seconded** the motion.

MOTION CARRIED

Director Fielding **moved that** the operation budget for 2017 – 2018 be accepted as presented.

Director Dafoe **seconded** the motion.

MOTION CARRIED

Director Nimmo **moved** that the meeting adjourn for lunch at 12:35

MOTION CARRIED

Vice Chair Nimmo called the meeting back to order at 1:00pm

-ETRAORDINAIRY LOAN

**IN CAMERA:**

- Staff Christmas Bonus

Director Fielding **moved** to go In Camera at 1:01pm

MOTION CARRIED

Director Fielding **moved** to go out of In Camera at 1:05pm

MOTION CARRIED      MOTION DEFEATED

**BUSINESS ARISING:**

Director Ponich **moved** that all staff be given \$200 VISA gift cards for Christmas.

MOTION CARRIED

**CHAIR'S REPORT:**

**NEXT MEETING:**

Next Regular Board Meeting will be on February 1, 2016 @ 10:00am

**ADJOURNMENT:**

Vice Chair Nimmo **moved** adjournment of the meeting at 1:06pm

MOTION CARRIED

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**RECORDING SECRETARY**

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**SIGNATURE OF CHAIR**

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**DATE**