

Community Futures Tawatinaw Region
REGULAR BOARD MEETING



Minutes

November 23, 2016

CALL TO ORDER:	Chair Laing called the meeting to order at 10:06am.
DIRECTORS PRESENT:	Peggy Laing, Dennis Primeau, Paul Ponich, Stephen Dafoe, Bill Nimmo and Todd Fielding (Peggy Laing left at 12:25pm)
GUESTS:	
STAFF PRESENT:	Kelly Harris-Martin, Amanda Robinson and Ron Rogers
ABSENT:	Don Radmanovich, Stan Brooks and Kevin Grumetza
ACCEPTANCE OF AGENDA:	Director Ponich moved acceptance of the agenda as amended to include the addition of an Extraordinary Loan. MOTION CARRIED
ACCEPTANCE OF MINUTES:	Director Nimmo moved that the minutes of the October 5, 2016 meeting be accepted as presented. MOTION CARRIED
DISCLOSURE OF MATERIAL INTERESTES:	Director Dafoe disclosed a conflict of interest regarding the Extraordinary Loan.
ACCEPTANCE OF NEW BOARD MEMBER	Director Nimmo moved that Stephen Dafoe representing Morinville, Kevin Grumetza representing Thorhild and Dennis Primeau representing Westlock County be accepted as a Community Futures Tawatinaw Region Board Members. MOTION CARRIED
GENERAL MANAGERS REPORT:	

-IN HOUSE FINANCIAL STATEMENT

Director Fielding **moved** acceptance of the In House Financial Statement as presented.

MOTION CARRIED

LOAN STATUS REPORT:

CFTR CAPACITY BUILDING:

CONFERENCE PARTNERSHIP OPPORTUNITY:

CFTR PHONE SYSTEM:

Director Dafoe **moved** acceptance of the General Managers Report as presented.

CFTR TENTATIVE BID:

MOTION CARRIED

OTHER BUSINESS:

-CFTR RENTAL SPACE:

-CHRISTMAS HOURS

Director Fielding **moved** that the office should be closed from 12:00 pm December 21, 2016 to January 3, 2017 for Christmas holidays, and that this time does not count against Staff holiday time.

MOTION CARRIED

-ELECTION FOR ALTERNATE FOR IRC

Director Ponich **moved that** Director Primeau be accepted to the Investment Review Committee.

MOTION CARRIED

-SIGNING AUTHORITY

Director Dafoe **moved that** Don Savage be removed from Signing Authority at the Royal Bank and be replaced by Director Primeau.

MOTION CARRIED

-CFTR OPERATIONAL PLAN 2017 -18

Director Nimmo **moved** acceptance of the 2017 – 2018 Operation Plan as amended.

Director Ponich **seconded** the motion.

MOTION CARRIED

Director Fielding **moved that** the operation budget for 2017 – 2018 be accepted as presented.

Director Dafoe **seconded** the motion.

MOTION CARRIED

Director Nimmo **moved** that the meeting adjourn for lunch at 12:35

MOTION CARRIED

Vice Chair Nimmo called the meeting back to order at 1:00pm

-ETRAORDINAIRY LOAN

IN CAMERA:

- Staff Christmas Bonus

Director Fielding **moved** to go In Camera at 1:01pm

MOTION CARRIED

Director Fielding **moved** to go out of In Camera at 1:05pm

MOTION CARRIED MOTION DEFEATED

BUSINESS ARISING:

Director Ponich **moved** that all staff be given \$200 VISA gift cards for Christmas.

MOTION CARRIED

CHAIR'S REPORT:

NEXT MEETING:

Next Regular Board Meeting will be on February 1, 2016 @ 10:00am

ADJOURNMENT:

Vice Chair Nimmo **moved** adjournment of the meeting at 1:06pm

MOTION CARRIED

RECORDING SECRETARY

SIGNATURE OF CHAIR

DATE