

Community Futures Tawatinaw Region  
**REGULAR BOARD MEETING**



**Minutes**  
**February 1, 2017**

- CALL TO ORDER:** Chair Laing called the meeting to order at 10:10am.
- DIRECTORS PRESENT:** Peggy Laing, Dennis Primeau, Paul Ponich, Stephen Dafoe, Bill Nimmo, Don Radmanovich, Stan Brooks and Kevin Grumetza.
- GUESTS:** Trisha Dekort
- STAFF PRESENT:** Kelly Harris-Martin, Amanda Robinson and Ron Rogers
- ABSENT:** Todd Fielding
- ACCEPTANCE OF AGENDA:** Director Nimmo **moved** acceptance of the agenda presented.
- MOTION CARRIED
- ACCEPTANCE OF MINUTES:** Director Dafoe **moved** that the minutes of the November 23, 2016 meeting be accepted as presented.
- MOTION CARRIED
- DISCLOSURE OF MATERIAL INTERESTES:** None at this time.

GENERAL MANAGERS REPORT:

IN HOUSE FINANCIAL STATEMENT

Director Radmanovich **moved** acceptance of the In House Financial Statement as presented.

MOTION CARRIED

LOAN STATUS REPORT:

CFTR CAPACITY BUILDING:

CFTR COURSE OFFERINGS:

CFTR EMPLOYMENT TRAINING BID:

CFTR RENTAL SPACES:

FLOORING INSTALLATION:

Director Grumetza **moved** acceptance of the General Managers Report as presented.

MOTION CARRIED

OTHER BUSINESS:

-LOAN PORTFOLIO PERFORMANCE/LOSSES

-CFLIP STATUS

-CFLIP R.O.I.

-RATIFY MOTION OF APPROVAL FROM  
DECEMBER 20/2016 EMAIL

Director Brooks **moved** to ratify the approval of the motion to - transfer of funds from our Repair and Maintenance Fund to operations, sufficient to cover all expenses incurred by the GM and Sr. BA, in order to attend the O'CannaBiz Conference in Toronto in April of 2017; that was done via email December 20, 2016.

MOTION CARRIED

-REQUEST TO APPROVE SR. BA TRAINING

Director Nimmo **moved** to approve the transfer of a maximum of \$800.00 from Investment to Operations to allow the Sr. Analyst to attend training provided by the Legal Education Society of Alberta in March on legal issues concerning buying and selling a business.

MOTION CARRIED

-REQUEST EMAIL ADVANCE GM

Director Dafoe **moved** that the GM be granted the power to advance funds to LOC clients, if credit is available, with signatures from GM & Sr. B.A.

MOTION CARRIED

-REQUEST FOR RENT FORGIVNESS

Director Nimmo **moved** that our upstairs tenant Wendy Lister be granted rent forgiveness for the month of February, 2017 as payment for all the labour done during the office renovations.

MOTION CARRIED

**IN CAMERA:**

None at this time.

**BUSINESS ARISING:**

None at this time.

**CHAIR'S REPORT:**

**NEXT MEETING:**

Next Regular Board Meeting will be on March 1, 2016 @ 10:00am

**ADJOURNMENT:**

Chair Laing **moved** adjournment of the meeting at 11:14am

MOTION CARRIED

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**RECORDING SECRETARY**

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**SIGNATURE OF CHAIR**

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**DATE**