

# Community Futures Tawatinaw Region

## Board Meeting

**December 4, 2013**

*Boardroom – Westlock Office  
10611–100 Avenue, Westlock, Alberta*

CALL TO ORDER: Dave Latta called the meeting to order at 1:30pm

NEXT ORDER OF BUSINESS

DIRECTORS PRESENT: Dave Latta, George Greig, Peggy Laing, Myron Buryn, Dan Buryn, Stephen Dafoe, Don Radmanovich

GUEST:

STAFF PRESENT: Kelly Harris-Martin, Ron Rogers, Benita Pedersen

ABSENT: Don Savage, Amber Harris, David Yurdiga

ACCEPTANCE OF AGENDA: Director Dafoe **moved** for acceptance of the agenda with the addition of discussions for the upcoming North West Regional CF Meeting, an opening on the Community Futures Network of Alberta Board, and two items to be discussed In-Camera.  
MOTION CARRIED

ACCEPTANCE OF MINUTES: Director Greig moved acceptance of the October 2<sup>nd</sup> minutes.  
Director Laing moved acceptance of the November 20<sup>th</sup> minutes.  
MOTION CARRIED

MANAGER'S REPORT

General Manager's Report  
In-House Financial Statements  
GM presented financials to date  
Director Radmanovich moved to accept the financial statements as presented  
CARRIED

Loan Status Report  
GM reported that we had advanced 11 loans against minimum requirements of 9 loans. GM further reported that we had approved a total of \$488,000 against a minimum requirement of \$365,000. No loans have been paid in full during the current fiscal year.

### Community Economic Development Report

- A group of community members from Athabasca has been accepted into the “Unleashing local capital” program. GM has offered advisory and consulting services.
- GM continues to sit as Vice-Chair on the Economic Development Committee for the Town of Westlock.

### CFTR Capacity Building/Networking/Marketing

- We continue to share our Sr. BA with CF Capital Region.
- Sr. BA attended the GROWTH School Expo in Barrhead on October 18.
- GM and BA/PC visited all Financial Institutions in Athabasca on November 27.
- BA/PC is scheduled to speak at the Morinville Chamber in February.

### BizKids Youth Entrepreneurship Program

- GM and BA/PC met with Mr. Clark of Edwin Parr Composite High School in Athabasca who is adding an Entrepreneurship requirement to the CTS program. We are revamping our material at this time.

AGM/Symposium - CF Alberta Provincial Conference and AGM was held in Edmonton on October 4, 2013. Chair and GM attended and took part in the session “Board Development”. Assistant Deputy Minister Doug Maley addressed WD’s current position.

Director Radmanovich moved to accept the GM’s Report  
MOTION CARRIED

### Other Business

Christmas closure of the office  
Director Dafoe moved that the office be closed from December 20<sup>th</sup> to January 3<sup>rd</sup> inclusive.  
MOTION CARRIED

Director Dafoe moved to go In-Camera  
MOTION CARRIED

Director Dafoe moved to go out of In-Camera  
MOTION CARRIED

Director Dafoe moved to handle Christmas Card as discussed  
MOTION CARRIED

Director Laing moved that GM attend the upcoming North West Regional CF Meeting in person  
MOTION CARRIED

Director Myron moved that the General Manager may hire an employee in a casual labour position even though that person is related to a member of the board. The related member of the board abstained from participation in discussion and in vote.

**MOTION CARRIED**

Director Dafoe moved to adjourn

**MOTION CARRIED**